



CHARITY STALL

Eastbourne Emergency Services Display is the largest of its kind in the country. The format sees a weekend of interactive and static information being offered from the three main emergency services together with the RNLI, HM Coastguard, British Transport Police and Network Rail.

In addition to the information marquees there are outdoor exhibits, arena and sea based demonstrations, fairground rides and refreshments.

The event has been running for 32 years and in 2019 will take place on Saturday 6th & Sunday 7th July.

Eastbourne Emergency Services Display is offering Charities the opportunity to exhibit on the open air site which will be the Western Lawns on Eastbourne's historic seafront.

The space offered is 3m x 3m and is £40 + VAT for the weekend. £5 million Public Liability insurance is required.

IMPORTANT NOTES FOR EXHIBITORS – Please read carefully

(It is advisable to take a photocopy of these notes for your own records). A License will be issued to all exhibitors to sign once booking is confirmed.

1. Full payment of the space/stand must be included to reserve your area.
2. NO vehicles will be allowed to park on site. You are permitted vehicle access to the Western Lawns to unload stock in the morning and reload after the event site is clear of public.
3. There is no electricity supplied on site. Power must be supplied by your own HSE approved generators. An Event Safety Officer will check all generators once on site.
4. The use of microphones, loudspeakers, megaphones or other voice enhancers is forbidden
5. All stands must be open and manned from 11.00am – 5.00 p.m. during the event.
6. Further information regarding set up and getting out times will be sent out nearer the time.
7. A condition of your booking is that you comply with any requests from officers employed by Eastbourne Emergency Services Display relating to the safety, hygiene and admittance of the public to your stand.
8. Please note Eastbourne Emergency Services Display will not be liable for any loss of earnings, or any other losses incurred as a result of the event for any reason being cancelled or abandoned.
9. All exhibitors will be required to sign and complete a user licence which will detail permitted activities and your legal responsibilities whilst trading on Eastbourne Borough Council land.
10. Eastbourne Emergency Services Display will work closely with Trading Standards throughout the event, and will supply information on exhibitors if requested. All goods sold on Council land must be of marketable and satisfactory quality, and comply with all Trading Standards legislation.
11. Your own public liability insurance should apply when members of the general public are on your stand. You will not be allowed on site without providing a copy of your public liability insurance to the value of no less than £5 million. **A copy of your insurance certificate must be supplied with your application.**
12. All rubbish must be cleared from your site at the end of each day and put in the large Euro Bins provided.

Thank you for your co-operation.

CHARITY BOOKING FORM

I agree to abide by all the terms & conditions:

Charity Name:	
Contact Name:	
Address:	
Post Code:	
Telephone:	Mobile:
Fax:	Email:
Signature:	Date:
Position in Charity:	

Payment can be made by BACS only. An invoice will be raised once the application has been processed- full payment is required to Eastbourne Borough Council. Payment details will be included with this invoice.

Please return completed form to:

**Sarah Nutley
Tourism and Enterprise
1 Grove Road
Eastbourne
East Sussex, BN21 4TW**

Telephone: 01323 415605

Email: sarah.nutley@lewes-eastbourne.gov.uk